



AMIR BIN ABD RAZAK

PROFILE

Active, skillful, creative and multi skill individual seeking a position that offers both a challenge and a good opportunity industrial growth. Over 5 years experience working in inter-banking services and a little experience in the field of IT technical.

CONTACT

PHONE:
017-3936790

EMAIL:
seinjukill@gmail.com

PERSONAL PARTICULAR

ADDRESS :
E-08-17, PPR Kerinchi, Jalan Pantai Permai, Pantai Dalam, 59200, Kuala Lumpur

DATE OF BIRTH :
31 July 1990

MARITAL STATUS :
Single

SEX :
Male

NATIONALITY :
Malaysian

OTHER INFORMATION

LANGUAGE :

	Speaking	Written
B. Melayu	Good	Good
English	Average	Good
Japanese	Basic	Basic (Hiragana)

INTERESTS :
Music
Travelling

EDUCATION

**Sekolah Menengah Teknik Setapak, Kuala Lumpur
(Civil Engineering Studies)**
2006 – 2007
6 Credits

**Politeknik Premier Ungku Omar, Ipoh, Perak
(Diploma in Programming)**
January 2009 – December 2011
CGPA : 2.90

WORK EXPERIENCE

Travelbiz & Tours Sdn Bhd [IT Assistant]

January 2013 – October 2013

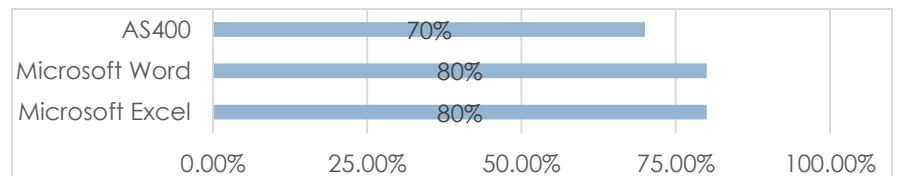
- Handling PC Support, Laptop, Outlook, Windows, Mac Software and Hardware troubleshooting
- Responsible for providing excellent support and timely service
- Any other ad-hoc tasks as assigned

Payments Network Malaysia Sdn Bhd (PayNet) [Data Centre Technician]

November 2013 – Current

- Timely execution of all jobs in accordance to approved procedures and checklists
- To monitor error messages, system utilization, database and network for exception / problem
- Execute command as directed by the 1st and 2nd level support team to resolve problem
- To prepare reports and back-up tape for distribution to financial institutions
- Maintains the physical security of all information systems equipment contained in computer, permitting only authorized personnel into the facility and as necessary supervising the activities of outsiders such as vendor maintenance staff

SKILLS



STRENGTH

- Responsible, proactive and self-motivated
- Good interpersonal and communication skills
- Able to work under pressure and meet tight deadlines
- Familiar with Banking System like Tandem and Prognosis
- Fast Learner

MISCELLANEOUS

Expected Salary

RM 2900 negotiable

Availability

1 Month Notice

REFERENCE

KHAIRUL ANNUAR BIN ISHAK**SENIOR EXECUTIVE**

Payments Network Malaysia Sdn Bhd (PayNet)

Tel : 016-2709150

Email : khairul.annuar@paynet.my

ISMAIL BIN TAHIR**IT & CUSTOMER RELATIONSHIP MANAGER**

Travelbiz & Tours Sdn Bhd

Tel : 03-22988000 ext. 8111

Email : ismail@travelbiz.com.my